

**MODERN COLLEGE OF PROFESSIONAL STUDIES, GHAZIABAD**



**Accreditation - Cycle I**  
**Evaluative Report of Departments**

**Submitted to:**  
**NATIONAL ASSESSMENT ACCREDITATION COUNCIL**  
**(March 2016)**

*Department  
Of  
Education*

## Evaluative Report of the Departments

1. **Name of the Department** : Department of Education
2. **Year of Establishment** : 2003
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**  
**P.G.** i. M.Ed.(I Batch Running) **U.G.** ii. B.Ed. iii. BTC(I Batch Running)
4. **Names of Interdisciplinary courses and the departments/units involved** : Nil
5. **Annual/ semester/choice based credit system (programme wise)**  
**B.Ed.** - Annual System  
**M.Ed. and BTC** - Semester System
6. **Participation of the department in the courses offered by other departments**
  - Computer Skills from Department of Computer Application
  - Communication Skills from Department of Business Administration
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of teaching posts**

	<b>Sanctioned</b>	<b>Filled</b>
Professors	2	-
Associate Professors	-	1
Asst. Professors	17*	07*

\* 04 Faculties had been sanctioned after submitting SSR.

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc. D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Dr. Nisha Singh</b>	M.A (Hindi). M.Ed, M.Phil (Hindi), Ph.D. (Edu. & Hindi)	Professor	Career & Guidance	17yrs	04
<b>Prof. Shankar Lal Gupta</b>	M.A., M.Ed., Ph.D.(Edu)	Professor	Research	30yrs	08
<b>Dr. Gajendra</b>	M.A.(Geo., Edu.), M.Ed., Ph.D. (Geog.), Ph.D (Edu.)	Associate Professor	Philosophy	13yrs	NA
<b>Dr. Kanak Rani</b>	M.A.(Geo.), M.Ed., M.Phil (Edu), Ph.D.(Edu.)	Assistant Professor	Teacher Education	21yrs	Nil
<b>Mr. Vinesh Kumar</b>	M.A.(Phil., Soc.), M.Ed., UGC-NET (Edu.), Ph.D.(Purs.)	Assistant Professor	Education Administration & Supervision	05yrs	NA
<b>Dr. Subodh Bala</b>	M.A.(Eco), M.Phil (Edu), Ph.D., M.Ed.	Assistant Professor	Teacher Education	17yrs	03
<b>Ms. Monika Bansal</b>	M.A.(Eco., Edu. Maths), M.Ed., M.Phil (Edu.), UGC-NET	Assistant Professor	Educational Research	07yrs	NA
<b>Dr. Rachna Kant</b>	M.Sc.(Chem.), M.Ed., M.Phil(Edu), Ph.D(Edu)	Assistant Professor	Measurement & Evaluation	14yrs	NA

<b>Dr. Swati Gupta</b>	M.Sc. M.Ed., Ph.D (Edu), UGC-NET (H.Sc.), UGC- JRF(Edu)	Assistant Professor	Measurement & Evaluation	05yrs	NA
<b>Dr. Rekha Sharma</b>	M.A.(Eng, Eco.), M.Ed., Ph.D.(Edu)	Assistant Professor	Child Psychology	5yrs	NA
<b>Mr. Pradeep kr. Sharma</b>	M.A.(Hindi, Eco.), M.Ed., M.Phil(Edu)	Assistant Professor	Teacher Education	07yrs	NA
<b>Mr. Nitin Kumar</b>	M.A.(History), M.Ed., M.Phil.(Edu.)	Assistant Professor	Teacher Education	05yrs	NA
<b>Mrs. Udayana Katoch</b>	M.Sc.(Maths), M.Ed., M.Phil (Maths & Edu.), Ph.D.*(pur.)	Assistant Professor	Educational Technology	16yrs	NA
<b>Mrs. Pritika Sood</b>	M.A.(Eng, Soc.), M.Ed.	Assistant Professor	Teacher Education	06yrs	NA
<b>Dr. Neetu Shishodia</b>	M.Com, M.A.(Eco.), M.Ed., Ph.D.(Edu)	Assistant Professor	Measurement & Evaluation	05yrs	NA
<b>Mrs. Ritu Johari</b>	M.A.(Eco.), M.Ed., M.Phil(Edu), UGC- NET/JRF	Assistant Professor	Psychology	12yrs	NA
<b>Dr. Sangeeta Sharma</b>	M.A.(Geo., Edu.), M.Ed., Ph.D.(Geo.)	Assistant Professor	Environmental Studies	03 yrs	NA
<b>Ms. Neha Bansal</b>	M.Ed., M.A.(Edu), M.Sc.(Zoology), M.Phil.(Zoology), UGC- NET/JRF, L.LB.	Assistant Professor	Educational Technology	05yrs	NA
<b>Ms. Aditi Sharma</b>	M.Com, M.Ed.	Assistant Professor	Special Education	Nil	NA
<b>Ms. Kiran Joshi</b>	M.A.(Edu., Sco.), MCA, B.Ed., UGC-NET (Edu), Ph.D.*(pur.)	Assistant Professor	Educational Technology	Nil	NA
<b>Ms. Veenus Tyagi</b>	M.A.(Edu.), M.Sc.(Botany), M.Ed.,	Assistant Professor	Environmental Studies	06yrs	NA
<b>Mr. Ravi Kant Verma</b>	M.A., (Pol Sc, & Edu) M.Sc.(Maths), M.Ed.,	Assistant Professor	Educational Measurement & Evaluation	Nil	NA
<b>Ms. Manisha Shishodia</b>	M.A. (Hindi), M.Ed., Ph.D.*(pur.)	Assistant Professor	-	Nil	NA
<b>Ms. Jaya Srivastava</b>	M.A.(His & Edu), B.Ed.	Assistant Professor	-	Nil	NA
<b>Mr. Prashant Dwivedi</b>	M.P.E, B.P.Ed., B.Sc. (Physical Edu.)	Assistant Professor	-	Nil	NA
<b>Ms. Soni Katiyar</b>	M.A. (Modern Art), B.Ed.	Assistant Professor	Modern Art	Nil	NA
<b>Ms. Neha Singh</b>	M.A.(Music), UGC-NET (Music), Gayan Prabhakar, Tabla Prabhakar	Assistant Professor	Vocal	4yrs	NA

**11. List of senior visiting faculty : NIL**

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NIL**

**13. Student -Teacher Ratio (programme wise)**

**B.Ed. 10:1**

**M.Ed. 6:1**

**BTC 9:1**

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled**

Technical Staff- 03 (Not Sanctioned)

Administrative Staff – 09 (Not Sanctioned)

\* Common for all Departments

**15. Qualifications of teaching faculty with D.Sc. / D.Litt. / Ph.D. / M.Phil. / PG.:**

Refer Question no. 10

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NIL****17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL****18. Research Centre /facility recognized by the University : N/A****19. Publications:**

<i>Name of the Faculty</i>	<i>No. of Publication per faculty</i>	<i>No. of Peer reviewed journal in National</i>	<i>No. of Peer reviewed journal in International</i>	<i>Chapter in Books</i>
<b>Dr. Nisha Singh</b>	08	-	04	01
<b>Dr. Kanak Rani</b>	06	-	03	01
<b>Dr Gajendra Singh</b>	10	03	03	2
<b>Dr. Rachna Kant</b>	04	03	01	-
<b>Ms. Udayana Katoch</b>	06	-	-	-
<b>Ms. Monika Bansal</b>	06	-	02	-
<b>Dr Rekha Sharma</b>	05	-	02	-
<b>Dr. Swati Gupta</b>	12	01	01	04
<b>Ms. Neha Bansal</b>	03	-	01	-
<b>Ms. Kiran Joshi</b>	01	-	01	-
<b>Dr. Neetu Shishodia</b>	05	04	01	-
<b>Dr. Subodh Bala</b>	10	07	03	-

**20. Areas of consultancy and income generated : NO****21. Faculty as members in:** a) National committees b) International Committees c) Editorial Boards  
NIL**22. Student projects**a) Percentage of students who have done in-house projects including inter departmental/programme  
100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : NIL

**23. Awards / Recognitions received by faculty and students**Dr. Nisha Singh, Principal MCPS received the National Award of Teaching Excellence by Vishwamitra Parivar, Delhi in Prakarti Mohotsav on 10<sup>th</sup> August, 2015**24. List of eminent academicians and scientists / visitors to the Department**

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>
1	Dr. J.K. Pundir	Pro V.C. CCS University, Meerut
2	Prof. J.K.Vashisth	Retd. Prof NCERT
3	Dr. H.S.Singh	Pro. V.C., CCS University, Meerut
4	Prof. S. K. Kak	V.C. Mahamaya Technical University, Noida
5	Dr. V.P. Singh	Reader, NCERT
6	Prof. S.N. Dubey	V.C, Chitrakoot University
7	Dr. Vijay Jaiswal	Asso. Prof. Kanpur University (CSJM)

8	Dr. L.J. Pandey	Dean, Commerce and Business Dept., CCS University, Meerut
9	Dr. Vandana Goswami	Asso. Prof. Dept. Of education, Banasthali Univ., Rajasthan
10	Dr. Aruna Sharma	Asso. Prof, Ginni Devi Girls (P.G.) college, Modinagar
11	Prof. J.K. Sharma	GGDSD, Research Center Palwal
12	Prof. Ranjana Arora	NCERT
13	Dr. Dinesh Chahal	C.R. College of Edu. Hisar, Haryana
14	Dr. Manju Goel	Principal, S.D. (P.G.) College, Ghaziabd
15	Prof. Carolyn Heising	Prof. Iowa State University, California
16	Prof. L.C.Singh	Retd. Prof., NCERT
17	Prof. D.N. Sansanwal	Retd. Prof., Devi Ahilya Viswavidyalya, Indore

## 25. Seminars/ Conferences/Workshops organized & the source of funding

### a) National

S.N.	Event	Resource Person	Date
1	A National Seminar on "Innovative Practices in B.Ed. Programme"	Prof. S.K. Kak ( V.C. Mahamaya Technical University, Noida) Prof. L.C.Singh ( Retd. Prof., NCERT) Dr. V.P. Singh ( Reader, NCERT) Prof. C.S. Sharma (Director Radha Govind College, Meerut) Prof. K.K.Vashistha ( Retd. Prof NCERT)	6 <sup>th</sup> March, 2012.
2	A workshop on "Micro teaching"	Prof. L.C. Singh (Retd. Prof. NCERT)	4 <sup>th</sup> & 5 <sup>th</sup> Dec, 2012
3	A Workshop on "Gearing up for NAAC re-accreditation"	Dr. Aruna Sharma ( Asso. Prof, Ginni Devi Girls (P.G.) college, Modinagar)	26 <sup>th</sup> Dec, 2012 to 30 <sup>th</sup> Dec, 2012
4	Regional Seminar on "Women Empowerment"	Dr. Chitra Singh, An Active Social Worker Dr. Kschem Praksh	5 <sup>th</sup> Jan, 2013
5	A National Seminar on "Professional higher education: A challenge for quality assurance in era of Globalization"	Dr. J.K. Pundir ( Pro V.C. CCS University) Prof. L.C. Singh, Dr. Ranjana Arora, Prof. NCERT, Dr. Vandana Goswami, Asso. Prof. Dr. Dinesh Chahal, Assist. Prof. Dr. V.P. Singh ( Reader, NCERT)	14 <sup>th</sup> December, 2013
6	A National Workshop on "Research Methodology, Statistics and use of SPSS"	Prof. D.N. Sansanwal (Retd. Prof. DAV Indore)	22 <sup>nd</sup> Feb, 2015 to 28 <sup>th</sup> Feb, 2015.

### Proposed Events

7	Two Days regional Workshop on "ICT enabled Teaching Learning"	Under Planning	First Half of March, 2016
8.	A National Seminar on " Impact of Globalization on performance of Foreign Trade in India"	ICSSR sponsored (Under Planning)	First Half of the April, 2016
9.	A workshop on "Curriculum Design- Issues and Challenges".	Under Planning	In April, 2016

a) **International:** No international seminar/ Conference/ Workshops had been organized yet.

**26. Student profile programme/course wise:**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Ed. (2014-15)	139	139	29	110	Result Awaited
M.Ed. (2013-14)	35	35	6	29	Exams To be Held
BTC (2014-15)	38	38	19	19	Exams to be held

**27. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Ed (2014-15)	92.8%	7.19%	nil
M.Ed (2013-14)	94.28%	5.71%	nil
BTC (2014-15)	44.73%	55.26%	nil

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

Session	Name of the Exam	No. Of Students Enrolled/Appeared	No. Of Students Qualified
2013-14	C-TET	19	05
	UP-TET		02
	UGC-NET		01
2014-15	C-TET	50	Result Awaited
	UP-TET		
	UGC-NET		

**29. Student progression**

Student progression	Against % enrolled
UG to PG	82%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b>	
• Campus selection	6%
• Other than campus recruitment	10%
Entrepreneurship/Self-employment	-

**30. Details of Infrastructural facilities**

**a) Library:** As on February, 2016

S.No	Details	Total
1	No. of Books	8231
2	No. of Titles	1413
3	No of CDs	20
4	Magazines	07
5	No. of Journals	26
6	E-recourses	01(14,000 e-journals & 8,000 e-books)

**b) Internet facilities for Staff & Students: Available for staff in staffroom and lab.**

For students, available in ICT Lab and Language Lab.

**a) Class room with ICT Facility: YES**

OHP and PPT facility can be availed in class rooms.

b) **Computer Lab:** Air-conditioned fully networked hi-tech computer lab with a capacity of at least 48 persons at a time.

c) **Language Lab: Language Lab:** Twenty one terminals lab is equipped with the latest, automated language lab system having the facility of voice recording, playback, one-on-one interaction etc. It is extremely beneficial for language learning and enhancement of effective communication skills

**31. Number of students receiving financial assistance from college, university, government or other agencies:**

Total 59 (53 B.Ed. & 06 M.Ed.) students receive scholarship from state government.

**32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts (from session 2014-15 till date.)**

- I. A Guest Lecture on “Fundamentals of Research Methodology” by Prof. Jitendra kr. Sharma (Faculty of Commerce and Management Studies, MDU Palwal) on 01/05/2014
- II. A 7 Days Value Based Workshop from 8<sup>th</sup> September, 2014 to 15<sup>th</sup> September, 2014. Resource Person Sh. J.P. Sharma (Director Everest Public School, Ghaziabad)
- III. A Guest lecture on “ Gandhi for new generation” by “Mr. A. Anamalai (Director Gandhi Smriti Sangrahlya, Delhi)” on 19<sup>th</sup> Nov, 2014
- IV. A National Workshop on “Research Methodology, Statistics and use of SPSS” from 22<sup>nd</sup> February, 2015 to 28<sup>th</sup> February, 2015. Resource Person Prof. D.N. Sansanwal (Retd. Prof. Devi Ahilya Viswavidyalya, Indore)
- V. A guest Lecture on “Guidance and Counseling” by Dr. Prashant Kr. (Asst Prof. IIMT, Meerut), on 22<sup>nd</sup> August, 2015.
- VI. A Guest lecture on “Role of Youth in Environment and Peace” by Prof. Carolyn Heising Prof. Iowa State University, California on 26<sup>th</sup> Sep, 2015
- VII. A Guest lecture on “Blooms Taxonomy” by Dr. Neha Garg (Dayal Bagh Univ. Agra) on 6<sup>th</sup> oct, 2015
- VIII. A Guest lecture on “ Violence, Non-Violence and Gandhi ji” by “Mr. A. Anamalai (Director Gandhi Smriti Sangrahlya, Delhi)” on 9<sup>th</sup> Feb, 2016

**33. Teaching methods adopted to improve student learning**

- Lecture Method
- Demonstration
- Brain Storming
- Active Learning: GD, Peer learning
- Case Study (Problem Solving)
- Laboratory Method
- Student Presentation
- Quiz Method

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities**

**Teachers working under the committee of Extension Activities create environmental awareness through its activities like plantation, rallies, guest lectures, Swachta Abhiyan including field trips. Our Prominent activities include:**

- Lecture on Women Empowerment and Legal Rights of women to celebrate International Women's Day/Women empowerment day.
- Cultural and literary activities concerning issues related to woman.
- Poster making, collage making and slogan writing competition, Debates.
- Organizing seminars/debates/Workshops on women rights and various related issues with the participation of both boys and girls.
- To make the students aware about the environmental issues, mass plantation drives are organized by the Institute.



- Candle March/Marathon/Run for the cause, for current prevailing issues of society in order to depict the support of the cause and to create awareness in the local community.

### **35. SWOC analysis of the department and Future plans**

#### **Strengths –**

- Faculty with innovative and creative bent of mind.
- Regular mentoring to students and continuous comprehensive evaluation.
- Hi-tech Language Lab, multimedia support and well furnished rooms.
- Well equipped library.
- Commitment towards community activities.

#### **Opportunities:**

- Exposure is given to the students with the help of field trips, seminars, workshops, competitions, demonstrations.
- Conduct the research in their areas of interest.

#### **Weaknesses:**

- Sometimes rural students face a language barrier.
- Bound in some aspects as we are affiliating college.

#### **Challenges:**

- Students are from the rural belt which makes it difficult for them to compete with students from the cities.
- Motivation of students towards value inclination in the moral value declining scenario.

#### **Future Plans:**

- To improve student intake in various courses.
- To be recognized as research centre and to take more research initiatives like national grant for research projects.

*Department*

*Of*

*Computer*

*Application*

## EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department** : Department of Computer Application
2. **Year of Establishment** : 2003
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

U.G. Bachelor of Computer Application (BCA)

4. **Names of Interdisciplinary courses and the departments/units involved** : NIL
5. **Annual/ semester/choice based credit system (programme wise)** : Semester System
6. **Participation of the department in the courses offered by other departments**  
Dept. of Business Administration and Education: Computer fundamental Skills
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : N/A
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	08	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Arvind Kr. Pandey	M.Tech, MCA, B.Sc.	HOD	DBMS	07 yrs	N/A
Mr. Vijendra Singh	M.Tech., MCA, BCA	Asst Prof.	Computer Fundamentals	7.5 yrs	N/A
Ms. Prastawna Gupta	M.Tech (Pur), MCA, BCA	Asst Prof.	Operating system	03 yrs	N/A
Ms. Bhawna Singh	M.Tech (Pur), MCA, BCA	Asst Prof.	C Language	03yrs	N/A
Mr. Gaurav	MCA, BCA	Asst Prof.	Software Engineering	1.5yr	N/A
Mr. Gaurav Kumar Sharma	MCA, BCA	Asst Prof.	Data Structure, C Programming	3.5yrs	N/A
Ms. Ayushi Jain	MCA, BCA	Asst Prof.	Software Engineering	02yrs	N/A
Mr. Lalit Kumar	Ph.D (Pur.), MCA, MBA, B.Sc., UGC-NET	Asst Prof.	Network Security & Cloud Computing	06yrs	N/A

11. **List of senior visiting faculty** : 01 (Ms. Soni for PDP)
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty** : 05%

**13. Student -Teacher Ratio (programme wise) : 18:1**

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled**

Technical Staff- 03 (Not Sanctioned)

Administrative Staff – 08 (Not Sanctioned)

\* Common for all Departments

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : Refer Question no. 10**

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. : NIL**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received. : NIL**

**18. Research Centre /facility recognized by the University : N/A**

**19. Publications:**

Name of the Faculty	No. of Publication per faculty	No. of Peer reviewed journal in National	No. of Peer reviewed journal in International	Chapter in Books
Mr. Lalit Kumar	01	01		

**20. Areas of consultancy and income generated : NO**

**21. Faculty as members in : a) National committees b) International Committees c) Editorial Boards  
NIL**

**22. Student projects**

a) Percentage of students who have done in-house projects including inter departmental/programme  
100% of BCA 3<sup>rd</sup> yr students

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies  
10% of BCA 3<sup>rd</sup> yr students

**23. Awards / Recognitions received by faculty and students : NIL**

**24. List of eminent academicians and scientists / visitors to the department**

We had organised all the events as whole in the college. So the list is same as mentioned in the evaluative report of Department of Education.

**25. Seminars/ Conferences/Workshops organized & the source of funding**

a) National- All national Seminars/ workshops/Conferences had been organized by the college as an whole but not separately by the department.

b) International- No international seminar/ Conference/ Workshops had been organized yet.

**26. Student profile programme/course wise:**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA (2014-15)	53	53	37	16	78.43% (1 <sup>st</sup> Sem) 71.42% (2 <sup>nd</sup> Sem) 87.39% (avg. for all 6 semester result)

**27. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BCA (2014-15)	81.13%	18.86%	nil

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** : NA

**29. Student progression**

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b>	
• Campus selection	20%
• Other than campus recruitment	15%
Entrepreneurship/Self-employment	-

**30. Details of Infrastructural facilities**

a) **Library:** Same as mentioned in the evaluative report of department of Business administration.

b) **Internet facilities for Staff & Students: Available for staff in staffroom and lab.**

For students available in ICT Lab and Language Lab.

a) **Class room with ICT Facility:** OHP and PPT facility can be availed in any class room.

b) **Computer Lab:** Air-conditioned fully networked hi-tech computer lab with a capacity of at least 48 persons at a time.

c) **Language Lab: Language Lab:** Twenty one terminals lab is equipped with the latest, automated language lab system having the facility of voice recording, playback, one-on-one interaction etc. It is extremely beneficial for language learning and enhancement of effective communication skills

**31. Number of students receiving financial assistance from college, university, government or other agencies**

Total 30 students receive scholarship from state government in session 2014-15

**32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts. (from session 2014-15 till date.)**

I. A Guest Lecture on “Fundamentals of Research Methodology” by Prof. Jitendra kr. Sharma (Faculty of Commerce and Management Studies, MDU Palwal) on 01/05/2014

II. A 7 Days Value Based Workshop from 8<sup>th</sup> September, 2014 to 15<sup>th</sup> September, 2014. Resource Person Sh. J.P. Sharma (Director Everest Public School, Ghaziabad)

- III. A National Workshop on “Research Methodology, Statistics and use of SPSS” from 22<sup>nd</sup> February, 2015 to 28<sup>th</sup> February, 2015. Resource Person Prof. D.N. Sansanwal (Retd. Prof. DAVV Indore)
- IV. A guest lecture on “Cyber Crime” by Mr. Milind aggarwal on 21<sup>st</sup> August, 2015.
- V. A guest lecture on “Core Java-Basics of Java” by Dr. Chitra Joshi on 24<sup>th</sup> August, 2015.
- VI. A guest lecture on “Communication-Verbal and Nonverbal Communication” by Mr. Sushil Chauhan on 30<sup>th</sup> November, 2015.
- VII. A workshop on “Computer Networking” by Mr. Jitendra Jaiswal (APTRON networking engineer) on 07<sup>th</sup> December, 2015- 8<sup>th</sup> December, 2015.
- VIII. A workshop on “Advance in PHP” by Mr. Sudhanshu kumar (PHP Developer in PHP guru) 8<sup>th</sup> December 2015 to 7<sup>th</sup> February 2016.

### **33. Teaching methods adopted to improve student learning**

- Brain Storming
- Mini Projects / Models
- Lab
- Management Games
- Lecture Method – Board/PPT/OHP/Diagrams
- Case Study / Problem Solving
- Quiz
- Student Presentation
- Role Play Scenario Based Teaching
- Multimedia Learning Process -Documentary / Clips / Audios
- Active Learning: GD, Peer learning etc.

### **34. Participation in Institutional Social Responsibility (ISR) and Extension activities**

We conduct all the community activity together in college not department wise. So the list is same as mentioned in the evaluative report of Department of Education.

### **35. SWOC analysis of the department and Future plans**

#### **Strengths:**

- Skilled and Competent staff.
- Staff and Student Ratio
- Up-to-date facilities and infrastructure like laboratories, teaching aids, networked computers.
- Experienced proficiency and support staff.

#### **Weakness:**

- No autonomy because of being an affiliated college.
- Research output of the Department is low.

#### **Opportunities:**

- Grant funding.
- Professional development of staff.

#### **Challenges:**

- New mushrooming of colleges.
- Declining availability of quality faculty, doctorates as well as exposing the teaching faculty to the Industrial scenario and get them trained in an industry is another challenge.

#### **FUTURE PLANS**

- The faculty will be motivated to take various research projects
- Better use of technology to make teaching more effective and meaningful.

*Department  
Of  
Business  
Administration*

## EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department** : Department of Business Administration
2. **Year of Establishment** : 2003
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

U.G. Bachelor of Business Administration (BBA)

4. **Names of Interdisciplinary courses and the departments/units involved** : NIL
5. **Annual/ semester/choice based credit system (programme wise)** : Semester System
6. **Participation of the department in the courses offered by other departments**

Dept of Computer Application and Education: Communication Skills & Computer Skills

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** : N/A
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	10*	-

\* 03 faculties had been sanctioned by university after sending SSR.

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Anuj Sharma	MBA, B.Sc. (Maths)	HOD	Marketing	06yrs	Nil
Ms. Aditi Goel	MBA, B.Com	Asst Prof.	Finance	3.5yrs	Nil
Mrs. Nidhi Chauhan	M.Phil, MBA, B.Sc. (Bio), Ph.D.*(Pur.)	Asst Prof.	Marketing	05yrs	Nil
Ms. Sandhya Negi	MBA, B.Sc (Maths Hons.), UGC NET/JRF	Asst Prof.	Int. Business	4.5yrs	Nil
Mrs. Pooja Shukla	MBA, B.Sc (Maths Hons.)	Asst Prof.	H.R.	06yrs	Nil
Ms. Vibhuti Singh	MBA, BBA	Asst Prof.	Marketing	nil	Nil
Mr. Rashid	MBA, BBA	Asst Prof.	Marketing	nil	Nil
Ms. Manjyot Kaur	MBA, B.Com, M.Com., UGC-NET, Ph.D.*(Purs.)	Asst Prof.	Finance/ Marketing	3.5yrs	Nil
Ms. Pravanshi Yadav	MBA, B.Com. Ph.D.*(Purs.)	Asst Prof.	H.R/ Marketing	1yr	Nil
Ms. Madhvi Das	MBA, BCA	Asst Prof.	Finance/ Marketing	1yr	Nil

11. **List of senior visiting faculty** : 02 (Ms. Pooja Singh for Law and Ms. Soni for PDP)



**12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 14%**

**13. Student -Teacher Ratio (programme wise) : 18:1**

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled**  
Technical Staff- 03 (Not Sanctioned)  
Administrative Staff – 08 (Not Sanctioned)

\* Common for all Departments

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :**

Refer Question no. 10

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. : NIL**

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received. : NIL**

**18. Research Centre /facility recognized by the University : N/A**

**19. Publications:**

Name of the Faculty	No. of Publication per faculty	No. of Peer reviewed journal in National	No. of Peer reviewed journal in International	Chapter in Books
Mrs. Nidhi Chauhan	02		02	-
Ms. Pooja Shukla	01		01	-
Ms. Manjyot Kaur	02	02		-
Ms. Pravanshi Yadav	01	01		

**20. Areas of consultancy and income generated : NO**

b) **Faculty as members in:** National committees b) International Committees c) Editorial Boards : NIL

**21. Student projects**

d) **Percentage of students who have done in-house projects including inter departmental/programme 10% of BBA 3<sup>rd</sup> yr students**

e) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies 100% of BBA 3<sup>rd</sup> yr students**

**22. Awards / Recognitions received by faculty and students : NIL**

**23. List of eminent academicians and scientists / visitors to the department**

We had organised all the events as whole in the college. So the list is same as mentioned in the evaluative report of Department of Education.

**24. List of eminent academicians and scientists / visitors to the Department**

The list is same as mentioned in the evaluative report of Department of Education.

**25. Seminars/ Conferences/Workshops organized & the source of funding**

a) **National-** All national Seminars/ workshops/Conferences had been organized by the college as a whole but not separately by the department.

b) **International-** No international seminar/ Conference/ Workshops had been organized yet.

**26. Student profile programme/course wise:**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BBA (2014-15)	63	63	44	19	78.85% (1 <sup>st</sup> Sem) 83.33%(2 <sup>nd</sup> Sem) 91.38% (avg. for all 6 sem result)

**27. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BBA (2014-15)	65.07	34.92	nil

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** : NA

**29. Student progression**

Student progression	Against % enrolled
UG to PG	40%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b>	
• Campus selection	22%
• Other than campus recruitment	10%
Entrepreneurship/Self-employment	10%

**30. Details of Infrastructural facilities**

a) **Library:** as on Feb, 2016 (For BBA/BCA)

S.No	Details	Total
1	No. of Books	6485
2	No. of Titles	811
3	No of CDs	20
4	Magazines	07
5	No. of Journal	16
6	E-recourses	01(14,000 e-journals & 8,000 e-books)

b) **Internet facilities for Staff & Students: Available for staff in staffroom and lab.**

For students available in ICT Lab and Language Lab.

a) **Class room with ICT Facility:** OHP and PPT facility can be availed in class rooms.

b) **Computer Lab:** Air-conditioned fully networked hi-tech computer lab with a capacity of at least 48

persons at a time.

- c) **Language Lab: Language Lab:** Twenty one terminals lab is equipped with the latest, automated language lab system having the facility of voice recording, playback, one-on-one interaction etc. It is extremely beneficial for language learning and enhancement of effective communication skills

**31. Number of students receiving financial assistance from college, university, government or other agencies :**

Total 15 students receive scholarship from state government in session 2014-15

**32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts. (from session 2014-15 till date.)**

- I. A 7 Days Value Based Workshop from 8<sup>th</sup> September, 2014 to 15<sup>th</sup> September, 2014. Resource Person Sh. J.P. Sharma (Director Everest Public School, Ghaziabad)
- II. A Guest Lecture on “Sales and Marketing system and process in corporate sector” on 12<sup>th</sup> November, 2014 by Ms. Neha Saini (Asst. Prof. IITM Janakpuri Delhi)
- III. A Guest lecture on “Gandhi for new generation” on 19<sup>th</sup> November, 2014 by Mr. A Anamalai (Director, Gandhi Smriti Sanghralya, Delhi)
- IV. A National Workshop on “Research Methodology, Statistics and use of SPSS” from 22<sup>nd</sup> February, 2015 to 28<sup>th</sup> February, 2015. Resource Person Prof. D.N. Sansanwal (Retd. Prof. DAVV Indore)
- V. A Guest lecture on “Fundamentals of research Methodology” on 1<sup>st</sup> May, 2015 by Prof. Jitendra kr. Sharma (MDU Palwal)
- VI. A guest lecture on “Consumer Buying Behaviour” on 27<sup>th</sup> February, 2015 by Dr. Rakesh kumar (H.P. University)

**33. Teaching methods adopted to improve student learning**

- Brain Storming
- Mini Projects / Models
- Internship
- Management Games
- Lecture Method – Board/PPT/OHP/Diagrams
- Case Study / Problem Solving
- Quiz
- Student Presentation
- Role Play Scenario Based Teaching
- Multimedia Learning Process -Documentary / Clips / Audios
- Active Learning: GD, Peer learning etc.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities**

We conduct all the community activity together in college not department wise. So the list is same as mentioned in the evaluative report of Department of Education.

**35. SWOC analysis of the department and Future plans**

**Strengths:**

- Competent and Dedicated staff.
- Staff and Student Ratio
- Up-to-date facilities and efficient infrastructural utilization like laboratories, teaching aids, networked computers, and cafeteria.

- 13 years of proven experience in professional level education and training with growing emphasis on new technology to further enhance quality of teaching and training.
- Placement services.

**Weakness:**

- Curriculum too stretched for additional activity.
- Limitations imposed because of being an affiliating college.
- Lack of land for future expansion of the campus.

**Opportunities:**

- Additional Partnership Program.
- College is in its growth stage, so there is a scope for realizing economies of scale.

**Challenges:**

- To motivate the faculty and staff for changing and progressive paradigms in Higher Education
- Changing Social and economical scenario leading to unpredictable future.

**FUTURE PLANS**

- The department plans to organize national and international conferences.
- To arrange study tour.